

Concur Helps Business Travelers Improve their Travel and Expense Experience with Electronic Receipts from Choice Hotels



Choice Hotels International, one of the largest and most successful lodging companies in the world, has joined with Concur, the world's leading employee spend management company, to automate the allocation of corporate expenses. Now, business travelers who book their stay at Choice franchised locations in the U.S. and Canada through **Concur® Cliqbook Travel** or **Concur® Travel & Expense** will automatically receive electronic receipts displayed in their expense reports.

This innovative program begins when Concur securely identifies reservations made by corporate clients that are subscribing for the electronic reporting service and sends them to participating suppliers. Once the trip is complete and the payment is made, the supplier matches the reservation with electronic receipts. This electronic receipt information, including folio data, is then sent back to Concur and displayed to the business traveler and manager eliminating the need to collect or audit paper receipts.

The electronic receipt is automatically matched to the agency itinerary and credit card feed. This matching process creates a **Smart Expense™** and allows for keyless, paperless expense reimbursement and global corporate reporting.



LARGE INVENTORY OFFERS TRAVELERS MANY BENEFITS

Choice currently franchises more than 5,600 hotels, representing more than 455,000 guest rooms in the United States and 38 countries and territories. Ranging from limited service to full service hotels in the economy, extended stay and mid-scale segments, Choice-branded properties provide business and leisure travelers with a range of high-quality, high-value lodging options throughout the United States and internationally.

WITH THE E-RECEIPT PROGRAM TRAVELERS GAIN IMPROVED, COMPREHENSIVE REPORTING; INCLUDING FULL EXPENSE DETAILS, ELIMINATING THE PAPER PUSHING, RE-KEYING AND ERRORS PREVALENT TODAY.

- Choice properties are highlighted during the Concur Travel & Expense and Concur Cliqbook Travel online booking process; and full electronic receipts are attached to itineraries displayed in travel reports
- E-Receipts are currently available at Choice properties in the United States and Canada; including Comfort Inn, Comfort Suites, Quality, Sleep Inn, Clarion, Cambria Suites, MainStay Suites, Suburban Extended Stay Hotel, Econo Lodge and Rodeway Inn brand hotels.
- Business travelers using Concur Travel & Expense no longer need to submit paper receipts for expense reporting. This ease of use drives compliance to the corporate travel program.
- You gain improved, comprehensive reporting, including full expense details and line level e-folio data available for travelers and agents serving Concur customers as well as managers.

AUTOMATIC REPORTING EASES PRESSURE ON BUSINESS TRAVELERS

Reporting on actual travel and getting reimbursed has never been easier for corporate travelers booking with Choice Hotels through Concur services. When the initial booking occurs, it is flagged for a follow up message to be sent to Concur once the trip is complete.

Full data, including e-folio information, is sent electronically to Concur, included in travel reporting and made available for expense reporting. This can eliminate the traveler's need to manually enter this information and even removes the requirement to audit paper receipts. This modern answer to managing travel spend increases the efficiency of the expense reporting processes by eliminating the paper pushing, re-keying and errors prevalent today.

ABOUT CHOICE HOTELS

Choice Hotels International franchises more than 5,600 hotels, representing more than 455,000 rooms, in the United States and 38 countries and territories. As of March 31, 2008, 986 hotels are under development in the United States, representing 79,276 rooms, and an additional 96 hotels, representing 8,321 rooms, are under development in more than 20 countries and territories. The company's Comfort Inn, Comfort Suites, Quality, Sleep Inn, Clarion, Cambria Suites, MainStay Suites, Suburban Extended Stay Hotel, Econo Lodge and Rodeway Inn brands serve guests worldwide.

Additional corporate information may be found on the Choice Hotels Web site, which may be accessed at choicehotels.com.

ABOUT CONCUR

Concur is the world's leading provider of on-demand Employee Spend Management services. Concur enables organizations to globally control costs by automating the processes they use to manage employee spending. Concur's end-to-end solutions seamlessly unite online travel booking with automated expense reporting, streamline meeting management and optimize the process of managing vendor invoices, employee check requests and direct reimbursements. Organizations of all sizes trust Concur to help them control spend before it occurs while eliminating paper and optimizing supplier relations. Concur's unified approach to managing employee spend delivers a 360 degree view into all employee expenses, helping companies globally enforce policies and monitor vendor compliance, while delivering unprecedented control and valuable insight. Concur's suite of on-demand services reach millions of employees across thousands of organizations around the world – streamlining business processes, reducing operating costs, improving internal controls and providing enhanced visibility and actionable expense analysis. More information about Concur is available at www.concur.com.

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